



Aquitaine Gite Services

“let us do the hard work so you can spend more time enjoying your holiday and with total peace of mind, we take the stress out of holiday home ownership”

about us

Working closely with Mayor's and property specialists throughout the north western Lot and Garonne, Western Lot and southern Dordogne areas, Aquitaine Gite Services presents both holiday home and gite owners with an unrivalled level of property maintenance. Aquitaine Gite Services offers packages tailored to suit the individual requirements of each property. With French resident English contract managers and employing a predominantly local French workforce of trustworthy and dedicated professionals, Aquitaine Gite Services provides not only a service but assists with the home owner's integration into the local community.

the area we cover

Based in Monflanquin in the north west of Lot et Garonne, our area also includes the western Lot and southern Dordogne. It covers from Miramont de Guyenne in the west to Catus (Lot) in the east and from Tournon d'Agenais in the south to Belves (Dordogne) in the north.

services on offer

Based upon hourly rates, we provide experienced local staff with their own equipment who can carry out maintenance, caretaking and security tasks as and when requested. Our aim is to relieve you of the mundane jobs necessary in maintaining a property abroad and allow you to spend your time on other more relaxing pastimes during your stays over here.

A breakdown of the services available are as follows:



garden maintenance – general

The “garden maintenance – general” package covers those aspects of weekly/monthly garden maintenance that usually result in the loss of the first few days of every trip over.

- Lawn mowing - *Whether it's the size of a postage stamp or a golf course, with either a sit on mower or manual we can keep your lawn looking pristine.*
- Strimming - *Under fences and around trees and borders, this task completes the appearance of a well kept garden.*
- Hedge trimming - *Whether it be a neat privet or 12 foot leylandii, we can trim; groom and maintain it to the desired effect.*



garden maintenance – specialised

The “garden maintenance – specialised” package options are designed for home owners who take pride in their gardens and plants and who require that little extra attention to detail which ensures that their gardens retain that looked after feel.

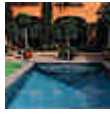
- Weeding - *Keep on top of those unsightly weeds with a regular weeding session.*
- Watering - *With summer temperatures reaching 40°C+ last year, making sure your expensive plants get the water they need vital to their survival.*
- Planting - *If you need a hand with planting those new shrubs and trees, we can help.*
- Tree pruning - *Towers and ladders are not everyone's idea of fun and with this task, we can take the vertigo out of maintaining those lofty boughs.*



property maintenance & caretaking

Let us take the worry out of your holiday home or gite ownership by having someone on hand to keep an eye on the place and carry out general caretaking tasks.

- Visual check - *Are the shutters secure? Is the gate still closed? Are the pipes okay? These are the types of questions we ask ourselves during the time of holiday home and gite ownership. An external/internal visual check will resolve these issues.*
- Mail forwarding - *You may be getting your telephone and electric bill forwarded to your UK address, but are you receiving **all** of your important correspondence? We will visit your property at intervals specified by yourself to check your mailbox and collect any mail and send it to the address of your choice.*
- Key holding - *If you have guests coming out for a stay whilst you're not here or you wish your builder to have access, we can arrange collection of keys and keep them safe.*
- Gutter cleaning - *Not a fun job but vital in making sure that the passage of rainwater through the gutter system is not hindered, which could cause unwanted damp problems both inside and out.*
- Window cleaning - *There's no point in having that manicured garden or great views if you can't see them through the windows. This simple task ensures you get the maximum out of every aspect of each room.*
- Patio jet washing - *Most people can't even remember what colour the patio stones actually are. This options cleans off that grime and leaves behind a safer cleaner finish.*
- Pre-arrival preparation - *Here we'll turn on the fridge/freezer, open the shutters and air the place so it's ready to use once you arrive.*
- Post-departure check - *Is the gas off? Did you double lock the barn? Is the fridge door left open? With this option let us take care of those doubts by checking and closing the property down for you.*



pool maintenance

There's nothing worse than turning up at your holiday home dreaming of that dip in the pool, to find that the pool resembles more of a stagnant duck pond than that luxury oasis you paid all that money for. To be able to use pools during a two week summer break, it is essential that regular maintenance and monitoring is carried out in the weeks and months before arrival.

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|------------------------|--|
| Skimming | - <i>A check and removal of leaves and floating debris ensures that filters run at their optimum level.</i> |
| Interior floor clean | - <i>Vacuuming of those water logged debris keeps your pool looking like a welcoming place rather than a neglected one.</i> |
| Chemical & level check | - <i>A necessity to avoid that crystal clear water turning into leek soup.</i> |
| Summer start up | - <i>This pre-season programme covers everything your pool needs prior to use.</i> |
| Winter shutdown | - <i>With the guests gone and the season over, allow us to winterise the pool ensuring that it'll be fit for next years use.</i> |



other services

There are a whole range of other services you may need for your holiday home, such as project management, tree care for your prized fruit trees, interior and exterior painting and garden design to name but a few. Simply contact Aquitaine Gite Services and we will provide you with a personalised quote for whatever you request.

Also, we are happy to provide 'bundle' packages and day rates if you require a little more than regular maintenance work.

Terms and conditions

The purpose of this document is to provide an outline of the basis for which Aquitaine Gite Services will carry out the agreed work(s) at the client's French residence.

Aquitaine Gite Services will provide all necessary equipment and tools in order to carry out the work(s) as described in Appendix I – "Work Schedule" with the exception of the "Pool Maintenance" section where the client is to provide equipment & chemicals.

The client agrees to facilitate access to the property in order for Aquitaine Gite Services' personnel to carry out the aforementioned work(s).

Rates are calculated per hour and are based upon a yearly contract with agreed intervals and duration as stipulated in Appendix II – "Calendar of Works"

Payment is to be in Euros in advance of the yearly contract starting.

Please complete the section below with your name, contact information and address of your French property:

Client name: _____

Contact details: _____

French Address (at which the work is to be carried out):

Please sign and date this page below once complete.

Signature

Date

Appendix I – “Work Schedule”

Please indicate by ticking the relevant box the selection of works you wish to be carried out at your French property. For each visit there is a 15€ call out charge (unless marked *) and each activity is charged at an hourly rate based upon agreed durations.

garden maintenance – general

- ? lawn mowing @30€/hr
- ? strimming @30€/hr
- ? hedge trimming @30€/hr

garden maintenance – specialised

- ? weeding @30€/hr
- ? watering @25€/hr
- ? planting @35€/hr
- ? tree pruning @35€/hr

pool maintenance

- ? skimming @30€/hr
- ? interior floor clean @30€/hr
- ? chemical & level check (€ on request)
- ? summer start up (€ on request)
- ? winter shutdown (€ on request)

property maintenance & caretaking

- ? visual condition check @35€/visit*
- ? mail forwarding @35€/visit*
- ? gutter cleaning @30€/hr
- ? window cleaning @30€/hr
- ? patio jet washing @30€/hr
- ? pre-arrival preparation @35€/hr
- ? post-departure check @35€/hr
- ? key holding @55€/year + 15€/visit
- ? arranging artisan visits @15€/artisan*
- ? accompanied artisan visit @30€/hr

bundle packages

- ? visual check/mail forwarding bundle @50€/visit*
- ? other _____

Please sign and date this page below once complete.

Signature

Date

Appendix II – “Calendar of Works”

Please indicate, by adding a number into the relevant boxes below, the frequency and months you wish the selection of works to be carried out at your French property.

garden maintenance – general

- ? lawn mowing
- ? strimming
- ? hedge trimming

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garden maintenance – specialised

- ? weeding
- ? watering
- ? planting
- ? tree pruning

pool maintenance

- ? skimming
- ? interior floor clean
- ? chemical & level check
- ? summer start up
- ? winter shutdown

property maintenance & caretaking

- ? visual condition check
- ? mail forwarding
- ? gutter cleaning
- ? window cleaning
- ? patio jet washing
- ? pre-arrival preparation
- ? post-departure check

Please sign and date this page below once complete.

Signature

Date

Please take a copy of these last 3 pages for your records and return the originals to:
**Aquitaine Gite Services, 18 rue St Marie, 47150 Monflanquin
France**